

BOARD FOR JUDICIAL ADMINISTRATION



**WASHINGTON
COURTS**

MEETING PACKET

**FRIDAY, SEPTEMBER 21, 2018
9:00 A.M.**

**AOC SEATAC OFFICE
18000 INTERNATIONAL BOULEVARD, SUITE 1106
SEATAC, WASHINGTON**

Board for Judicial Administration Membership



VOTING MEMBERS:

Chief Justice Mary Fairhurst, Chair
Washington State Supreme Court

Judge Judy Rae Jasprica, Member Chair
District and Municipal Court Judges' Association
Pierce County District Court

Judge Doug Federspiel
Superior Court Judges' Association
Yakima County Superior Court

Judge Blaine Gibson, President
Superior Court Judges' Association
Yakima County Superior Court

Judge Gregory Gonzales
Superior Court Judges' Association
Clark County Superior Court

Judge Dan Johnson
District and Municipal Court Judges Association
Lincoln County District Court

Judge David Kurtz
Superior Court Judges' Association
Snohomish County Superior Court

Judge Robert Lawrence-Berrey
Court of Appeals, Division III

Judge Linda Lee
Court of Appeals, Division II

Judge Mary Logan
District and Municipal Court Judges' Association
Spokane Municipal Court

Judge Kevin Ringus
District and Municipal Court Judges' Association
Fife Municipal Court

Judge Rebecca Robertson, President
District and Municipal Court Judges' Association
Federal Way Municipal Court

Judge James Rogers
Superior Court Judges' Association
King County Superior Court

Judge David Mann
Court of Appeals, Division I

Justice Charles Wiggins
Washington State Supreme Court

NON-VOTING MEMBERS:

Callie Dietz
State Court Administrator

Paula Littlewood, Executive Director
Washington State Bar Association

Judge Samuel Meyer, President-Elect
District and Municipal Court Judges' Association
Thurston County District Court

William Pickett, President
Washington State Bar Association

Judge Laurel Siddoway, Presiding Chief Judge
Court of Appeals, Division III

Judge Kitty Ann van Doorninck, President-Elect
Superior Court Judges' Association
Pierce County Superior Court



Board for Judicial Administration (BJA)

Friday, September 21, 2018 (9 a.m. – noon)

AOC SeaTac Office, 18000 International Blvd., Suite 1106, SeaTac

AGENDA

1. Call to Order Welcome and Introductions Recognition of New Members	Chief Justice Mary Fairhurst Judge Judy Rae Jasprica	9:00 a.m.
2. BJA Orientation	Chief Justice Mary Fairhurst Judge Judy Rae Jasprica	9:10 a.m.
3. Standing Committee Reports <i>Budget and Funding Committee</i> <i>Court Education Committee</i> <i>Legislative Committee</i> <i>Policy and Planning Committee</i>	Ramsey Radwan Judge Judy Rae Jasprica Judge Kevin Ringus Judge Rebecca Robertson	10:00 a.m. Tab 1
4. BJA Strategic Initiatives Charters <i>Interpreter Services Funding</i> <i>Court System Education Funding</i>	Jeanne Englert	10:10 a.m. Tab 2
5. 2018 Legislative Update Overview of Legislative Timeline	Judge Kevin Ringus Brady Horenstein	10:15 a.m. Tab 3
6. Annual Picture		10:30 a.m.
Break		10:35 a.m.
7. Expiring Resolution Process <i>Action: Review and approve proposed resolution process</i>	Judge Rebecca Robertson Jeanne Englert	10:45 Tab 4
8. 2018-2019 Budget Process Update	Ramsey Radwan	11:00
9. Washington State Bar Association Annual Report	Bill Picket Paula Littlewood	11:15 Tab 5
10. 2019 BJA Meeting Schedule <i>Action: Motion to Approve schedule for 2019</i>	Chief Justice Mary Fairhurst Judge Judy Rae Jasprica	11:35 Tab 6
11. June 15, 2018 Meeting Minutes <i>Action: Motion to Approve the Minutes of the June 15, 2018 Meeting</i>	Chief Justice Mary Fairhurst Judge Judy Rae Jasprica	11:35 Tab 7
12. Information Sharing <i>Roundtable</i>	Chief Justice Mary Fairhurst Judge Judy Rae Jasprica	11:40 Tab 8

<i>Dues Collection Progress Meeting Review</i>		
13. Adjourn		12:00
<p>Persons who require accommodations should notify Jeanne Englert at 360-705-5207 or jeanne.englert@courts.wa.gov to request or discuss accommodations. While notice five days prior to the event is preferred, every effort will be made to provide accommodations, when requested.</p>		

**Next meetings: October 19, 2018 - AOC SeaTac Office
November 16, 2018- AOC SeaTac Office**

Tab 1

September 4, 2018

TO: Board for Judicial Administration Members

FROM: Judge Judy Rae Jasprica, BJA Court Education Committee Chair
Judge Douglas J. Fair, BJA Court Education Committee Co-Chair

RE: Court Education Committee Report

I. Work in Progress

The CEC met July 11, 2018 via conference call and focused on the development of a Judicial Education Leadership Institute (JELI). The JELI is an opportunity for the CEC to work with the various Association Education Committees on Adult Education Principles, Instructional Designs, Interactive Education and Evaluations. There will also be an opportunity for the CEC to talk with the education committee stakeholders about court system education and the challenges with the funding they currently have. The information provided to the education committees will allow them to plan their events and courses around sound adult education principles and work with faculty on creating interactive and meaningful courses. The development of JELI is a part of the steps outlined in the CEC roadmap.

The CEC met August 28, 2018 via conference call and focused again on the Judicial Education Leadership Institute and what the budget could cover. The JELI will be held at the AOC SeaTac site on November 28-29, 2018. We are still working out what we can and cannot do, with the limited budget. The CEC also received a letter from the 2019 Judicial College Deans Judge Joseph Burrowes and Judge Mary Logan. Due to the large number of new judicial officers and the rising costs the current FY19 funding of \$55,000 for the Judicial College is not enough. They requested an additional \$10,000 to \$15,000 more. They anticipate 59 to 60 new judges this year. They have researched other venues, cut down on social events and costs and continue to work to reduce as much as possible without impacting the education. The Judicial College is the only mandated program under the CEC. Costs must be covered by CEC funding. The CEC approved an overage of \$10,000 which, hopefully, will be covered by program under-runs throughout the fiscal year.

Short-term Goals

The CEC is reviewing the BJA Charter and the current CEC policies.

Finalizing plans and conducting the Judicial Education Leadership Institute in late November.

Long-term Goals

- Continue to plan and develop court system education.
- Develop a stable and adequate funding source for court education and work with the BJA Court System Education Funding Task Force.
- Continue to implement strategies and priorities identified in the CEC Roadmap.



September 5, 2018

TO: Board for Judicial Administration Members
FROM: Judge Rebecca Robertson, Chair, Policy and Planning Committee
RE: REPORT OF POLICY AND PLANNING COMMITTEE

The Policy and Planning Committee (PPC) met in June and was off July and August. The BJA approved charter membership changes in May. PPC was able to fill new positions and other openings over the summer. There will now be a representative from each court management association on the committee.

The PPC distributed their Strategic Initiative Request for Proposals. Proposals could be submitted concerning any priority issue affecting the judicial system that the BJA could have an impact on. A priority issue fits well with the role of the BJA if it:

- aligns with the mission of the BJA
- aligns with the Principal Policy Goals of the Judicial Branch
- is responsive to the needs of judicial branch stakeholders

Six proposals were submitted and will be reviewed and prioritized during the September PPC meeting.

PPC reviewed the resolution process, specifically as it relates to expiring resolutions. The PPC proposed a process for reviewing these which will be shared at the next BJA meeting.

PPC continues to develop an implementation plan for court communication activities.

Tab 2



September 5, 2018

TO: Board for Judicial Administration Members
FROM: Justice Steven González, Judge Sean O'Donnell, and Judge Andrea Beall, Co-Chairs
RE: INTERPRETER SERVICES FUNDING TASK FORCE UPDATE

BJA Strategic Initiative

The Interpreter Funding Task Force presented their budget decision packet, expansion of the reimbursement program which includes increased program funding for recruitment, testing and training of certified interpreters, to the Supreme Court in June.

The Task Force met in June to continue developing their communication and outreach plan. Materials will be developed and distributed in December/January. The Task Force is developing talking points, an informational sheet, Q&A for stakeholders, and other template letters of support.

The Task Force continues to obtain customer feedback. The Task Force collected information from judges and court administrators involved in the Reimbursement program, conducted interviews with attorneys across the state and sent out a survey to advocacy organizations. One court distributed a brief survey to court users.

The Task Force continues to meet with stakeholders and associations to discuss the work of the Task Force, funding request and partnering opportunities.



September 5, 2018

TO: Board for Judicial Administration Members
FROM: Judge Douglas Fair and Judge Joseph Burrowes, Co-Chairs
RE: REPORT OF COURT SYSTEM EDUCATION FUNDING TASK FORCE

BJA Strategic Initiative

The Education Funding Task Force presented their two budget decision packets, 1) online training and 2) expansion of training opportunities and increased costs to the Supreme Court in June.

The Task Force continues to develop their communication and outreach plan. Materials will be developed and distributed in December/January. The Task Force is developing talking points, an informational sheet, Q&A for stakeholders, and other template letters of support.

The Task Force continues to explore other funding options. The Task Force submitted a letter outlining private funding options to the CEC for consideration. If the CEC approves the concept, it will go to the BJA for review and discussion.

Tab 3



September 12, 2018

TO: BJA Members
FROM: Judge Kevin Ringus, BJA Legislative Committee Chair
Brady Horenstein, AOC Associate Director, Legislative & Judicial Relations
RE: BJA Legislative Committee Update

The BJA Legislative Committee is preparing for the 2019 legislative session that starts on January 14. As part of this work the Committee earlier this year issued a call for legislative proposals for the BJA legislative agenda. We received three proposals:

1. Expanding the service methods that can be offered by the Office of Public Guardianship beyond guardianships. This bill has been a part of the BJA legislative agenda for the last few years but has not made it through both houses of the Legislature.
2. Changing the definition of domestic violence to distinguish between intimate partner and non-intimate partner domestic violence to facilitate better data collection and improve risk assessment. This recommendation came from a work group the Legislature directed the Gender & Justice Commission to convene to assess domestic violence/risk assessment issues.
3. Establishing a traffic fine consolidation and relicensing program. This was Attorney General request legislation last session but did not pass. A work group established two years ago, which included AOC and court representation, developed the proposal. Several entities, including the Attorney General's Office want to pursue this legislation again and are seeking more direct involvement from the BJA.

The Committee met on September 7 to consider these proposals. A follow-up meeting is scheduled for October 5 to finalize the recommended legislative agenda. The full BJA will consider the legislative agenda at its October 19 meeting.

Several legislative committees have scheduled work sessions and other meetings this fall. Here are a few recent or upcoming ones:

1. The Legislative Task Force on Public Records held its' first meeting on September 5. The task force heard a presentation on the constitutional basis for the legislative privilege, and received an overview of the GR 31.1 development process from Judge Appelwick.

2. The Senate Law & Justice Committee will meet in Bellingham on Sept. 17 for a work session on potential revisions to the nonparental custody statutes and the application of the Child Relocation Act to shared parenting plans.
3. The House Judiciary Committee will meet in Olympia on Sept. 27 for a work session on state and federal antitrust laws, the Suicide-Safer Homes Task Force, and an overview of child support issues.
4. The Senate Human Services & Corrections Committee will meet in Olympia on Oct. 2 to discuss status offenders and state implementation of the federal Family First Prevention Services Act.
5. The Senate Law & Justice Committee will meet in Yakima on Oct. 24 for a work session on impaired driving, recent work by the Sentencing Guidelines Commission on the evaluation of sentencing reform laws, and therapeutic courts.

The Legislature has also scheduled its annual “committee assembly” days for after the election. This is an opportunity for legislators to come to Olympia and hold work sessions on a range of issues they’ll likely face in January. Nearly every legislative committee meets during this time.

- Senate Days: November 14 & 15
- House Days: December 3 & 4
- Joint Committees: December 5

If you have any questions about the BJA legislative agenda or any other legislative issues, please don’t hesitate to contact us.

Tab 4



September 4, 2018

TO: Board for Judicial Administration Members
FROM: Judge Rebecca Robertson, Policy and Planning Committee Chair
RE: RECOMMENDATIONS FOR EXPIRING RESOLUTIONS

The Policy and Planning Committee (PPC) presents the following recommendations for expiring resolutions for BJA consideration and approval.

The PPC reviewed the current resolution process outlined in the BJA Member Guide. The PPC was tasked with developing recommendations for expired resolutions and to address the racial and ethnic resolution that expired and was reintroduced by a BJA member for consideration.

The PPC agreed that once the BJA adopts a resolution then the BJA is the stakeholder. It is the responsibility of the BJA to follow up and determine next steps for the resolution when it is nearing expiration.

Our understanding was that resolutions had a five year life because 1) the BJA wanted to limit the number of resolutions; 2) resolutions may need to be refreshed after five years; or 3) the resolution's intention was for a limited period of time.

Proposed process for expiring resolutions:

- The BJA will notify the sponsoring group/individual one year prior to the resolution's five year expiration date and ask if they want to renew the resolution as is, propose a revised one, or let it retire.
- Proposed timeline for expiring resolutions:

One year until expiration: BJA reaches out to the sponsoring group

Six months until expiration: new resolution or request to renew is sent to the BJA for review and approval.

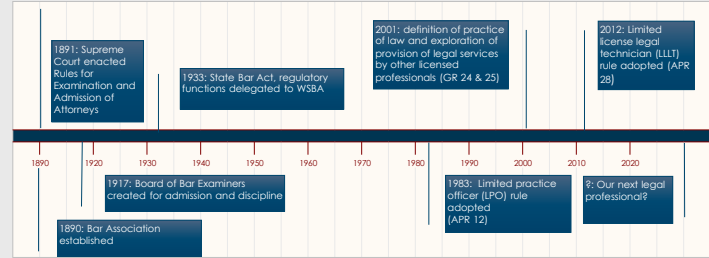
Three months until expiration: if the sponsoring group does not want to renew the resolution then it will be brought back to the BJA to determine if there are any additional steps.

Tab 5

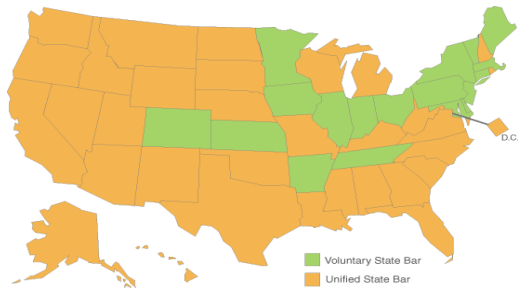


WASHINGTON STATE
BAR ASSOCIATION

History of the Regulation of the Practice of Law in Washington



WASHINGTON STATE
BAR ASSOCIATION



WASHINGTON STATE
BAR ASSOCIATION

WSBA MISSION STATEMENT

The Washington State Bar Association's mission is to serve the public and the members of the Bar, ensure the integrity of the legal profession, and to champion justice.

WASHINGTON STATE
BAR ASSOCIATION

MISSION FOCUS AREAS

Ensuring Competent and Qualified Legal Professionals

- o Cradle to Grave
- o Regulation and Assistance

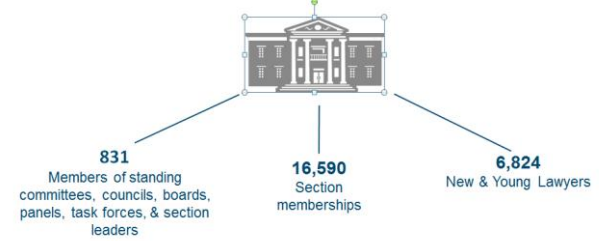
Promoting the Role of Legal Professionals in Society

- o Service
- o Professionalism

WASHINGTON STATE
BAR ASSOCIATION

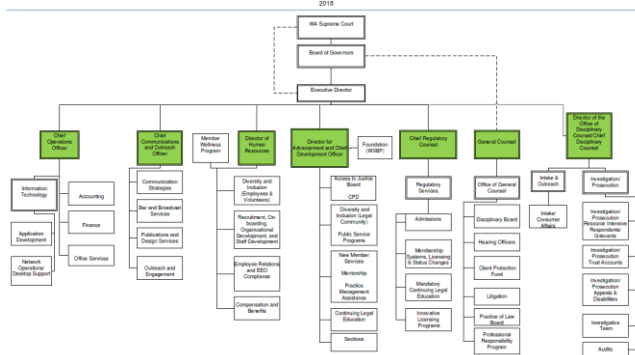
THE WASHINGTON STATE BAR IS...

39,838 Active WSBA Members (Lawyers, LLLTs, LPOs)



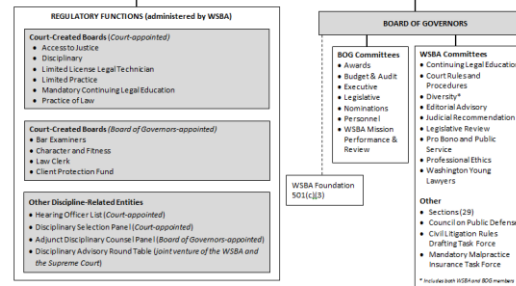
WASHINGTON STATE
BAR ASSOCIATION

Washington State Bar Association
Functional Organizational Chart
2018



WASHINGTON STATE
BAR ASSOCIATION

WASHINGTON SUPREME COURT



WASHINGTON STATE
BAR ASSOCIATION

Entity Chart
WSBA operates under the delegated authority of the Washington Supreme Court to license the state's nearly 40,000 legal professionals.
7-13-18

WASHINGTON STATE
BAR ASSOCIATION

WSBA 2016 – 2018 STRATEGIC GOALS

1. Equip members with skills for the changing profession
2. Promote equitable conditions for members from historically marginalized or underrepresented backgrounds to enter, stay, and thrive in the profession
3. Explore and pursue regulatory innovation and advocate to enhance the public's access to legal services

Strategic Goals Criteria

- The goal should be something that the WSBA either has not been doing or something that the WSBA has been doing, but that the resources devoted to that activity should be dramatically increased to take that activity to a much higher level.
- The goal should be achievable and measurable.
- The goal should be a goal in and of itself and not a means to another goal.

Tab 6

**Board for Judicial Administration
2018 Meeting Schedule**

Date	Location
February 16	SeaTac (9:00 a.m. – 12:00 p.m.)
March 16	SeaTac (9:00 a.m. – 12:00 p.m.)
May 18	SeaTac (9:00 a.m. – 12:00 p.m.)
June 15	SeaTac (9:00 a.m. – 12:00 p.m.)
September 21	SeaTac (9:00 a.m. – 12:00 p.m.)
October 19	SeaTac (9:00 a.m. – 12:00 p.m.)
November 16	SeaTac (9:00 a.m. – 12:00 p.m.)

SeaTac Location: AOC SeaTac Facility
 SeaTac Office Center-South Tower
 18000 International Blvd., Suite 1106
 SeaTac WA 98188-4251

**Board for Judicial Administration
2019 Meeting Schedule**

Date	Location
February 15	SeaTac (9:00 a.m. – 12:00 p.m.)
March 15	SeaTac (9:00 a.m. – 12:00 p.m.)
May 17	SeaTac (9:00 a.m. – 12:00 p.m.)
June 21	SeaTac (9:00 a.m. – 12:00 p.m.)
September 20	SeaTac (9:00 a.m. – 12:00 p.m.)
October 18	SeaTac (9:00 a.m. – 12:00 p.m.)
November 15	SeaTac (9:00 a.m. – 12:00 p.m.)

Tab 7



Board for Judicial Administration (BJA) Meeting

Friday, June 15, 2018 (9 a.m. – 12 p.m.)

AOC SeaTac Office, 18000 International Blvd, Suite 1106, SeaTac

MEETING MINUTES

BJA Members Present:

Chief Justice Mary Fairhurst, Chair
Judge Judy Rae Jasprica, Member Chair
Judge Bryan Chushcoff
Ms. Callie Dietz
Judge George Fearing
Judge Blaine Gibson
Judge Gregory Gonzales
Judge Dan Johnson
Ms. Paula Littlewood
Judge Mary Logan
Judge Bradley Maxa
Mr. Bill Pickett
Judge Kevin Ringus
Judge Rebecca Robertson
Mr. James Rogers
Judge Ann Schindler
Judge Scott Sparks
Judge Michael Spearman
Justice Charles Wiggins

Guests Present:

Justice Bobbe Bridge (ret.)
Ms. Misty Butler Robison
Judge Kitty-Ann van Doorninck
Ms. Margaret Yetter
Justice Mary Yu

Public Present:

Dr. Page Carter

AOC Staff Present:

Ms. Lynne Alfasso
Ms. Crissy Anderson
Ms. Jeanne Englert
Ms. Beth Flynn
Mr. Brady Horenstein
Mr. Ramsey Radwan

Recognition of Outgoing Members

Judge Jasprica recognized all the outgoing Board for Judicial Administration members and Ms. Butler Robison for their contributions and service to the BJA. The outgoing BJA members are judges Maxa, Fearing, Chushcoff, O'Donnell, Sparks, Ahlf, and Spearman; and Mr. Brad Furlong, former President of the Washington State Bar Association. Ms. Butler Robison was staff to the BJA. Chief Justice Fairhurst thanked all outgoing members for their service on the BJA.

Public Trust and Confidence Committee

Justice Yu updated the BJA on the past and present work of the Public Trust and Confidence Committee. A list of projects was included in the meeting materials. She highlighted a few of them:

- Producing a PSA regarding access to justice for the public which should be completed at the end of summer or early fall.
- Increasing participation in the Judges in the Classroom (JITC) Program by building a roster of judges who can step in. Their focus will be Constitution Day which is a national campaign. Their goal is to have a judge in each school. The Administrative Office of the

Courts will be focusing on getting their social media updated to feature judges who present JITC lessons in schools.

- Providing a program at the Annual Judicial Conference regarding implicit bias against religious minorities.
- Looking at diversity in juries. Mr. Chris Gaddis from Pierce County Superior Court has studied where the jurors are who do not report for jury duty and he produced an interesting map that shows many of the people who do not show up live in apartments and lower income areas. They are working on ways to increase juror turnout.

The BJA can help the Committee by approving a future request to add more members to the Committee. The Committee needs to have more representation geographically and by race. They would also like to have a second in-person meeting but will need additional funding. Most of their meetings are by phone and that works to a certain extent but it is helpful when they can meet in person.

2018-2019 BJA and Committee Membership

Ms. Englert stated that there are lists of the proposed 2018-19 members of the BJA and the standing committees in the meeting materials. The Policy and Planning Committee membership will be finalized this summer and sent via e-mail to the BJA for approval.

It was moved by Judge Rogers and seconded by Judge Sparks to approve the BJA standing committee chairs and rosters. The motion carried.

Washington Citizens Commission on Salaries Report

Mr. Horenstein reported that the Salary Commission will convene in September to set judicial salaries. During the last salary setting cycle there was some frustration at initially being told the salary increase would be 4% but it was actually just 2%. Mr. Horenstein included a memorandum in the meeting materials explaining the salary setting process and how Salary Commission members are appointed.

Mr. Horenstein would like to have a discussion on the approach. Historically, it has been a joint presentation. Does the BJA want to continue with the current approach or change it? The goal is to get on the same page regarding the presentation and materials that are submitted.

The following suggestions were made regarding the content of the Salary Commission report.

- The salaries listed should be for the entire year. For example, when listing 2017, the salary listed only pertains to the last three months of the year.
- Information about the pension contribution should be included in the report. Part of the high pension contribution rate is tied to higher benefits and part by the recession.
- Would not point out how hard judges work because everyone works hard. Instead, show competitive salaries for people courts are trying to recruit and emphasize the turnover rate. King County Superior Court has had a 20-30% turnover rate the last two years. Comparatively low salaries make it difficult to attract highly qualified candidates to serve on the court. It is important to have a comparison to the federal bench but also include comparisons to the private and public sectors.

- Show that there is disparity in the pension contribution rate. Federal judges pay nothing and Washington judges pay close to 16%.
- It is important to know the Salary Commission members so the BJA will know the audience of the presentation and be careful to not assume they know more than they do.
- If the goal is to close the gap between the pay of Washington State and federal judges, it should be corrected in increments over the years.
- Think about including the State of the Judiciary to highlight the work judges do in addition to their time on the bench. All of the additional responsibilities should be looked at as ways to show how much extra work is being done by judges in Washington through boards, committees and commissions.
- Include the fact that according to the National Center for State Courts Washington State judges are not even making the median salaries throughout the county. The BJA could also compare Washington's salaries just to the Western Region states.

There was a request to wait and see the report that Mr. Horenstein produces prior to sending letters from associations directly to the Salary Commission.

It was noted that public perception is important and the BJA has to be sensitive to that. If the BJA asks for too much in one area, some credibility could be lost if the BJA pushes too hard.

Mr. Horenstein's plan is to send the report to BJA members via e-mail for feedback.

Office of Civil Legal Aid Board Appointment

It was moved by Judge Johnson and seconded by Judge Schindler to approve the appointment of Judge Rebecca Pennell to the Civil Legal Aid Oversight Committee. Motion Carried.

Standing Committee Reports

Budget and Funding Committee (BFC): Judge Schindler said that since the budget is on the agenda later, she is going to skip this report.

Court Education Committee (CEC): Judge Jasprica reported that the CEC met by phone this week and adopted a plan for going forward. They will schedule a Judicial Education Leadership Institute (JELI) this fall. They are inviting two people from each association's education committee to two days of training. It will be similar to a train the trainer program. They want the education committees to be aware of adult education principals when creating their education programs.

Policy and Planning Committee (PPC): Judge Robertson reported that the PPC is working on the branch communication plan and the BJA Bylaws. Chief Justice Fairhurst stated that the Principal Policy Goals were approved by the Supreme Court.

Legislative Committee (LC): Judge Ringus noted that the LC's written report is included in the meeting materials. The report contains a list of legislators who have decided not to run again. Mr. Horenstein will keep an eye on who filed for those positions and how they move forward.

Several of the legislators stepping down are attorneys and/or on the House Judiciary or Senate Law and Justice committees and it is important to get to know their replacements. Chief Justice Fairhurst suggested that after the primary that meetings should be set up with the candidates even though the election results will not be known for a few months. If the meetings do not take place until after the general election, there will be too much of a crunch and everyone will be on their doorsteps. She would like to have representatives from the LC start having conversations and discussions with members of the House Judiciary and Senate Law and Justice committees about the BJA's priorities. Hopefully that will have a positive impact. She would like the LC to think about that as the BJA is strategically planning for next session.

The legislative proposals are due on August 15.

Interpreter Funding Strategic Initiative and Education Funding Strategic Initiative

Written reports for each of the task forces were included in the meeting materials. Both task forces are using their survey findings to strategize on how best to communicate and message the information for increased funding. They are also identifying which groups to work with to communicate with legislators.

The Interpreter Services Funding Task Force is currently focusing on obtaining customer feedback regarding interpreter services. They are trying to get feedback from everyone in the courtroom who needs to understand and communicate with each other. Every contact they meet with leads to two or three more contacts. They met with attorneys and are continuing to schedule additional meetings to get feedback. The Task Force is casting a wide net for communication.

The Court System Education Funding Task Force is focusing on essential and timely training. They are looking at different ways to provide training for court personnel across the board. They are also working on critical messages and finalizing those.

The big push for both task forces will be in the fall and winter. They are doing a lot of work to bring things forward.

2019-2021 Biennial Budget Request Prioritization

Mr. Radwan explained that the state budget is no longer in a deficit situation but there is only a relatively small amount of additional funds available.

Judge Schindler gave a brief update on the budget presentation meeting last Friday. That is when they added the Thurston County Impact Fee to the budget request list. Mr. Radwan explained that he thought half the current funding was going to be moved to the biennium but found out a few weeks ago that there would be no funding after this fiscal year. After discussing with the BFC, they added it to the list and prioritized it.

The BFC made prioritization recommendations and distributed that information to the BJA during the meeting.

Four of the IT requests will be seeking general funds and Judge Schindler reviewed each of the requests. The BFC did not prioritize the IT requests. The Judicial Information System

Committee (JISC) has worked on and prioritized their requests and they did that without regard to funding source. The JISC has not yet decided if these requests are ones they want to pursue for general fund money. The BFC recommends that the BJA not prioritize the IT requests but the BJA can make their own decision. Mr. Radwan explained that the Judicial Information System (JIS) account may end up about \$11 million over anticipated revenue based on the IT funding requests. Pulling out these four budget packages will get them to near zero in the JIS account. About \$30 million has been swept out of the JIS account by the Legislature in the past.

A BJA member suggested that the BJA needs to be educated and understand what information technology (IT) needs the courts have. If the BJA is to be effective, it needs to have an IT understanding and be able to direct where resources are used. Money makes the projects go and the IT projects have their own dedicated fund which is not sufficient at the moment. In the end, the JIS projects need to be brought into the BJA. The PPC should think about finding a way to create a JIS committee of the BJA so 1) the BJA is better educated about these issues, and 2) they are better educated on what the BJA needs.

It was moved by Judge Ringus and seconded by Judge Logan to follow the BFC's recommendation and only prioritize the non-IT general fund requests. The motion carried.

Judge Schindler reviewed the list of budget requests.

The BJA prioritized the funding requests in the following order:

1. Trial Court Funding for Language Access
2. Statewide Court System Online Training
3. Timely and Essential Court Training
4. Thurston County Impact Fee
5. Finding Fathers – Dependency Cases
6. Judicial Bench Books
7. Web Services
8. Guardianship Services
9. Family and Juvenile Court Improvement Program
10. Guardianship Monitoring
11. Therapeutic Courts
12. CASA Program Expansion and Enhancement

May 18, 2018 Meeting Minutes

It was moved by Judge Ringus and seconded by Judge Logan to approve the May 18, 2018 BJA meeting minutes. The motion carried with Judge Rogers abstaining because he did not attend the meeting.

Commission on Children in Foster Care

Justice Bridge was asked to give a brief overview of the Commission on Children in Foster Care, the current goals and priorities of the Commission, and how the Commission and the BJA can work together. This is the first time the Commission has presented to the BJA.

The Commission was created by Supreme Court order in November 2004. The first meeting was in February 2005. Justice Bridge has been the Supreme Court representative since 2005, even into her retirement. All three branches of government are represented on the Commission. The purpose of the Commission is to monitor and report on the extent to which child welfare programs and courts are responsive to the needs of the children in their joint care; to make recommendations for systemic improvements; and to broaden public awareness of and support for meeting the needs of vulnerable children and families, including provision of sufficient mental health, health care, education and other services.

The Center for Children & Youth Justice (CCYJ) provided services for free to staff this Commission early on. After a few years, the CCYJ Board entered into a contact with the Administrative Office of the Courts to use court improvement funds (CIP) funds to pay for half the cost of the staff at the CCYJ to support this and the CCYJ raised funds for the other half. They currently use interns from the University of Washington's Evans School of Public Policy and Governance to support the Commission. The interns usually work about 20 hours per week on average through the school year.

The Commission uses workgroups to find solutions when an issue comes to their attention. Some of their recent workgroups include looking at issues such as dependency best practices, helping children and youth in foster care participate in enrichment programs and "normal life" experiences, and National Reunification Day celebrations.

A few of the Commission's priorities going forward include being a key informant for the federal Child & Family Services Review, providing oversight and support of the dependency guidelines, and Reunification Day. One of the biggest changes will be the new Department of Children, Youth and Families.

Justice Bridge asked BJA members to learn more about what the Commission does and determine what kind of joint ventures the two groups can work on together for meaningful system level reform. She also requested that BJA members encourage court staff to participate in Commission workgroups.

There being no further business, the meeting was adjourned.

Recap of Motions from the June 15, 2018 Meeting

Motion Summary	Status
Approve the BJA standing committee chairs and rosters.	Passed
Approve the appointment of Judge Rebecca Pennell to the Civil Legal Aid Oversight Committee.	Passed
Follow the BFC's recommendation and only prioritize the non-IT general fund requests.	Passed

Motion Summary	Status
Approve the May 18, 2018 BJA meeting minutes.	Passed with Judge Rogers abstaining

Action Items from the June 15, 2018 Meeting

Action Item	Status
<u>2018-2019 BJA and Committee Membership</u> <ul style="list-style-type: none"> • Update BJA subcommittee listservs. • Send final PPC roster via e-mail for BJA approval. 	Done
<u>Washington Citizens Commission on Salaries Report</u> <ul style="list-style-type: none"> • Incorporate suggestions into the report. • Send Salary Commission report to BJA members via e-mail. 	
<u>Office of Civil Legal Aid Board Appointment</u> <ul style="list-style-type: none"> • Send appointment letter to Judge Rebecca Pennell. 	Done
<u>May 18, 2018 BJA Meeting Minutes</u> <ul style="list-style-type: none"> • Post the minutes online. • Send minutes to the Supreme Court for inclusion in the En Banc meeting materials. 	Done Done

Tab 8

BJA BUSINESS ACCOUNT
SECOND QUARTER 2018 SUMMARY

APRIL - JUNE 2018			
ITEM	WITHDRAWALS	DEPOSITS	BALANCE
BEGINNING BALANCE			\$2004.73
LEGISLATIVE RECEPTION MATERIALS	\$17.94		
BOOKKEEPING SERVICES – 1 ST QTR	300.00		
RECOGNITION/GIFTS	216.23		
TOTAL EXPENDITURES	\$534.17		
TOTAL DEPOSITS		\$9233.96	
ENDING BALANCE			\$10,704.52

BJA BUSINESS ACCOUNT
SECOND QUARTER 2018 ACTIVITY DETAIL

DATE	CK #	TO	FOR	AMOUNT	CLEARED
4/13/2018	3770	AOC REIMBURSEMENT	LEGISLATIVE RECEPTION	\$17.94	YES
4/30/2018	3771	JAN NUTTING	1 ST QTR. BOOKKEEPING	300.00	YES
5/8/2018	3772	BETH FLYNN- REIMBURSEMENT	RECOGNITION/GIFTS	216.23	YES
				\$534.17	

DEPOSIT DATE	AMOUNT
4/13/2018	3945.00
	533.88
4/23/2018	1985.00
	240.48
5/4/2018	675.00
	158.76
5/14/2018	730.00
	105.84
5/25/2018	580.00
6/14/2018	280.00
TOTAL FOURTH QUARTER DEPOSITS	\$9233.96

